

## RECITAL CHECKLIST

We are down to crunch time ladies and gentleman. ONLY 2 ½ WEEKS UNTIL THE BIG DAY!! I hope that everyone is just as excited as I am! Before our big day arrives, I want to make sure that everyone has everything in order to make sure that there are no hiccups along the way. If everyone could go through the list below and make sure they have everything taken care of, I would greatly appreciate it. Thank you all in advance!

- All costumes are currently HUNG UP and not laying in any piles on the floor. If any of your costumes have wrinkles, please make sure that if you choose steam them, you do so carefully. Any costumes with tulle skirts should be hung upside down on a hanger so that the tulle stays puffy and full
- All pieces to your costume(s) are accounted for (i.e. costume, tights (Ballet – pink; Tap, Jazz & Modern – tan; High Kick – black), shoes and any additional accessories). Boys should make sure they have their black pants, white long sleeved button up dress shirt OR plain white t-shirt (TAP 3 ONLY), and any jackets/vests/bowties/cummerbunds needed
- Dancer has correct undergarments for each of their costumes (especially for my 7<sup>th</sup> – 12<sup>th</sup> grade dancers)
- Costume alterations have been completed (if needed) – especially if dancer's straps are too long
- Recital hair has been finalized. If you are unable to do your dancer's hair, make sure that you have either signed your dancer up for hair at the studio, or have found a stylist to do it prior to the recital
  - If your dancer is on the list for hair at the studio, I will be sending out a final schedule by next week with hair appointments assigned to each dancer. If your dancer still needs their hair done, please let me know ASAP so I can get their name added to my list
- Dancer has correct lipstick color for recital (7<sup>TH</sup> – 12<sup>TH</sup> GRADE CLASSES ONLY)
- All past due payments have been paid. Including payments for: costume remainders, recital tickets, Stingers tickets, competition payments and monthly payments
- All dancer call times have been noted for both dress rehearsal and the recital. **\*\*PLEASE MAKE SURE DANCERS ARRIVE ON TIME AND READY FOR BOTH EVENTS & SHOWS\*\***
- If your dancer is unable to make both shows, you have notified me in advance
- If your dancer is in Preschool Ballet or Ballet 1 (ONLY), you have notified me whether or not they will be arriving late at Intermission for the 6:30pm show. (A handout was given out in classes a few weeks ago regarding this matter)
- If you decided you would like to help backstage at one of the shows, you have included your name on the backstage helpers list at the studio.
  - For those of you who have already signed up on the sheet, I will be notifying you next week in regards to which job I have assigned you backstage
- All recital tickets have been purchased and received. If you are still in need of additional tickets, please let me know and I can get some set aside. **\*\*TICKETS CANNOT BE PICKED UP UNTIL THEY ARE PAID FOR\*\***
  - **COMP TICKETS:** If you are a parent and would like to go to both shows, you are welcome to pick up 2 complimentary tickets to the opposite show than you've already purchased tickets for. Tickets can be picked up from me at the studio between now and the day of the recital. **\*\*COMP TICKETS ARE MEANT FOR PARENTS/GUARDIANS ONLY\*\***

Everyone should have received the class choreography video, as well as the music for your dancer to practice to via your email (PRESCHOOL – 6<sup>TH</sup> GRADE CLASSES ONLY). Please make sure your dancer is practicing this in the meantime to make sure they are comfortable and ready for the recital! If you have not received this, please let me know.

**Any questions? Contact me.**

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